



Society of
Indiana
Archivists

Winter 2016



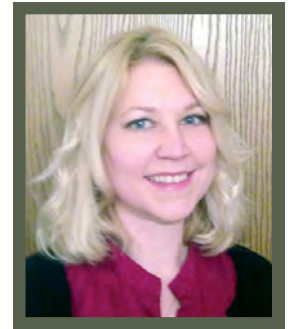
Celebrating the Centennial in Lebanon, Indiana 1916

Read more on page 11



FROM THE PRESIDENT'S DESK

Jackie Shalberg is the Archivist at the National Model Aviation Museum. She may be reached via phone: 765-287-1256 or email: jackies@modelaircraft.com



Hello fellow members,

Spring is coming and the Annual Meeting and Pre-Conference Workshop will soon be here. I'm looking forward to it!

Annual Meeting and Pre-Conference Workshop

Our theme is *Archives @ The Bicentennial*, held on Thursday, April 7 and Friday, April 8. Our setting is Indianapolis, at the Indiana Historical Society's Eugene and Marilyn Glick Indiana History Center. I.H.S. has graciously allowed us to use rooms in their facility at a nominal cost and deserves a big thank you.

I would also like to thank the following institutions and organizations for their generous financial contributions to put on this event: the Indiana State Historic Records Advisory Board and Indiana Archives and Records Administration (funding from the National Archives), the IUPUI Department of Library and Information Science, and the Indiana University Department of Information and Library Science.

A fabulous all-day Society of American Archivist workshop on grant proposal writing will be on April 7. SAA is offering a discount for SIA members who are non-SAA members, and SIA is also providing a large discount to the first 20 SIA members in good standing. Check your email for more news about that, which will be sent through the SIA listserv. (If you are having troubles receiving listserv emails, please let us know so we can check our email address list.)

On April 8, we'll have a dozen great educational sessions offered - two options at a time with concurrent sessions lasting 30 minutes. We'll also have a fun networking opportunity running all day long, called ArchivesSPARK! Read more about the whole event in this issue.

The Programs Committee has worked very hard on this event, chaired by Carol Street, SIA Vice President, and members Carrie Schwier, Bethany Fiechter, Carey Beam, Brandon Pieczko, Tricia Gilson, and Claire Horton. They deserve a huge thank you for their efforts.

There's still time to renew your membership!

If you haven't yet renewed your membership, please do so now so you can continue to access your membership benefits, including discounts on meetings and workshops. We're so glad to have you as members!

Goodbye and Hello

As I prepare to transition into the Past President position, I think about all we've accomplished over the past few years. I'm glad I was able to be a part of it, and am excited to see what the future will bring. It's been a lot of work, but a lot of fun as well.

I want to thank the outgoing officers and board members. They have volunteered a good deal of their time to serve SIA, and have been a phenomenal help: Liz Fisher (Secretary), Lori Lindberg (Board Member), Andrew Noga (Interim Board Member), and Anne Thomason (Past President).

Look in this issue for the superb slate of nominees for the four opening positions (President, Secretary, and two Board Members), to be voted on during the members' business meeting portion of the Annual Meeting.

Hoping to see you in April,

Jackie Shalberg

SIA President

2016 Annual Meeting
April 8, 2016
Indiana Historical Society
450 W. Ohio Street, Indianapolis



Celebrations are taking place all over the state in honor of Indiana's bicentennial and our annual meeting is no exception. The meeting will be held in the classroom spaces at the beautiful Indiana Historical Society in Indianapolis. **This year's theme is *Archives @ The Bicentennial*** and the day promises to be full of engaging speakers on a wide range of topics from digitization to community collaboration. This may be our largest annual meeting yet!

The annual meeting planning committee, which consists of SIA members Carey Beam, Bethany Fiechter, Tricia Gilson, Claire Horton, Brandon Pieczko, Carrie Schwier, and Carol Street, is working to bring you an eventful day that **not only includes the high caliber of speakers you've come to expect, but also a few surprises that will hopefully delight you.** Due to the incredible response to the call for proposals, the committee has altered the format to create shorter, 30 minute sessions that allow for a total of 12—yes, 12!—sessions during the day. This allows for a greater number of voices to be heard during the day and more archives stories to be shared, but it does mean we will be **following a brisk pace. No doubt you'll wish some sessions were longer than 30 minutes, but in that event, you are encouraged to connect with the speaker after their talk and carry on the conversation outside the room or exchange contact information for a future conversation.**

Speaking of conversations, feedback from SIA members over the past few years indicated networking with fellow archivists is one of the most valued aspects of the annual meeting. Members enjoy conversations with far-flung colleagues we sometimes only see once a year and find that those conversations help inspire new ideas and collaborations. The annual meeting is a unique time when we can catch up with each other and learn about new projects happening all over the state.

However, with the day jam-packed with sessions, there's often little time to linger over conversation and truly connect. This year's planning committee wants to give you the freedom to keep the conversation going and also to recharge your creative batteries during the conference with an active space we're calling ArchiveSPARK! ArchiveSPARK! is a space filled with fun activities where you can take a break from the annual meeting and connect with colleagues. While you're there, enjoy the archives-themed coloring pages, send a postcard to friends, or just relax and chat with fellow archivists. With ArchiveSPARK! activities running all day long, you'll have the opportunity to meet other professionals while working on fun projects.

We invite you to enjoy and use the space, and we're looking forward to hearing your reactions to ArchiveSPARK and the accelerated session format. What do you like? Did it spark anything for you, or did it just fizzle? Is it something you'd like to see at the next annual meeting? Please tell us--we're listening to what you have to say.

SIA Annual Meeting Planning Committee



Archives @ the Bicentennial

Grant Proposal Writing Workshop

This year the Society of Indiana Archivists is teaming up with the Society of American Archivists to bring you an on-site workshop titled “Grant Proposal Writing,” taught by Gina L.B. Minks.

In this era of budget cuts, attending this offering might just pay for itself over and over! This seminar surveys the types of state, federal, and private foundation grants available and provides information about researching and writing grant proposals. Topics include types of grants, types of funders, elements of a grant proposal, the grant review process, managing your grant project, reporting requirements, and funding resources.

To learn more about the course or to register for it, go to SAA’s website: <http://bit.ly/1QEktG8>.

When

**Thursday, April 7
9 am–5 pm**

Where

**Indiana History Center
Multipurpose Room**

After the Workshop

Please join your colleagues for an evening of good food and company at either Adobo Grill (<http://www.adobogrill.com/indianapolis/>) or Georgia Reese’s (<http://georgiareeses.com/downtown/>). Look for a sign-up sheet at the SIA workshop registration table on Thursday morning. Seating at each location will be limited to 12 people. Walking directions and cab information will be available at the registration table.

Cost

SIA is providing a \$100 discount off the SAA course registration fee for the first 20 SIA members and SAA is providing a \$25 discount off the non-SAA member rate for SIA members who register with special discount codes. Codes were sent to SIA members on February 9, 2016. If you have not received an email with the discount code, please email Jackie Shalberg at jackies@modelaircraft.org.

Early-Bird Registration

Early-bird registration ends March 7.
SAA Member: \$189.00
SAA Student Member: \$153.75
Employee of Member Institutions: \$219.00
Non-Member: \$249.00

Standard Registration

SAA Member: \$249.00
SAA Student Member: \$198.75
Employee of Member Institutions: \$279.00
Non-Member: \$299.00

Archives @ the Bicentennial

2016 Annual Meeting Program

Welcome 8:30–8:50 am

Concurrent Sessions 1 & 2 **8:50-9:20 am**

Engaging Community with Participatory Archives

Ayoung Yoon, Ph.D., Assistant Professor, Library and Information Science, IUPUI

Andrea Copeland, Ph.D., Assistant Professor, Library and Information Science, IUPUI

Participatory archives are the result of archivists working alongside community experts who provide knowledge and resources to create collections with much more meaning than groups working alone. Participatory archives value the needs, rights and responsibilities of multiple communities that are relevant to records (or data) and acknowledge the importance of their perspectives. Participatory archives are a space for negotiating different perspectives, experiences, and needs of communities, as records (data) created by or for the communities reflect the communities' value, belief, and practices.

In recent years, the boundaries of participatory archives are broadening, through the efforts of preserving histories of individuals and/or marginalized populations, experiences of specific communities, and traces of scholarly activities and research data. Despite that the community participants are key to the success of participatory archives, as they are the significant part of outreach and engagement, engaging community with the participatory archives remain as a challenge. In this presentation, challenges and issues related to community member participation in archive creation will be discussed and relevant questions will be posed in order to promote dialog among attendees.

Archivists and Art

Sally Childs-Helton, Ph. D., Associate Professor, Special Collections, Rare Books, and University Archives Librarian, Butler University

Almost every archives and institution has art; unless your institution is an art museum, chances are the art

may not be well documented. Who cares for it may be vaguely defined, and archivists may be called on as the institutional experts to help. In the spring of 2015 Butler University undertook a project to update documenting, providing conservation care for, and displaying portions of three significant art collections held by the university: the Eiteljorg Collection of African and Central American Art, the Ballet Russe Collection of backdrops and costumes, and the Butler University Art Collection containing significant oil paintings and other art. The project goals are to identify the significant pieces of art held by the university; update financial and insurance appraisals for the most valuable pieces; re-home pieces with no high aesthetic value or with no connection to university history; provide conservation for the most valuable pieces, raising funds as necessary; survey existing buildings and those under construction for appropriate display spaces; update lists of university art with appraisal, conservation, and new location information; create an art collection development policy; and draft a job description for a part-time art curator. This presentation will outline how the project unfolded; how we engaged expertise inside and outside of the university for appraisals, conservation, display, and teaching collection potential; how we have worked on several fronts and across several university offices to get much done in a short period; and how the project, which is ongoing, will be sustained in the future.

Break 10:30–10:50 am

Concurrent Sessions 3 & 4 **10:50-11:20 am**

Celebrating Milestones: A Pragmatic Approach to Archiving History in the Making

Ashley Chu, University Archivists/Assessment and Marketing Librarian, Taylor University

Bethany Fiechter, Rare Books and Manuscripts Supervisor, Indiana State Library

Cathi M. Taylor, Archivist and Data Projects Specialist, American Legion Auxiliary National Headquarters

This panel discussion brings together three diverse archivists to share their experiences with the planning, development and implementation of preserving and ensuring accessibility to records regarding milestone celebrations around the state of Indiana.

Ashley Chu will discuss the development of internal celebrations for the University alumni's 50th reunion during Homecoming weekend as well as the recognition of significant faculty and administration retirements.

Bethany Fiechter will discuss the creation of a bicentennial manuscript collection, documenting programs, services and events occurring in all 92 counties. She will also unveil an activity for children across the state, a project promoting creativity and the importance of preserving Indiana's rich history.

Cathi Taylor will share a multifaceted approach to the American Legion Auxiliary's upcoming 100th birthday that will occur throughout multiple years and levels of the organization. The desired outcomes from the celebration that the Auxiliary has identified will be discussed as well.

Mining the Library's Vertical Files: Preserving Indiana's Ephemera

Christopher Marshall, Librarian/Team Leader, Indianapolis Special Collections Room, Indianapolis Public Library

Monique Howell, Indiana Collection Supervisor, Indiana State Library

Alba Fernandez-Keys, Head of Libraries and Archives, Indianapolis Museum of Art

Library vertical files are rich sources of historical information that often contain gems waiting to be discovered. They continue to be a unique reference tool for librarians particularly when researching topics of local relevance. These files however, often lack good access points and, when catalogued, are vaguely described. Their relative invisibility and delicate condition make them an easy target as institutions look for space for growth.

What is the future of library vertical files? What are librarians doing to increase visibility of these materials? Should we treat these items on an individual level or as a collection? Would these materials be better served in an archival repository and where do we draw the line?

In the spirit of the State's bicentennial, our speakers wish to reach out to the archives community to help answer some of these questions. Presenters will provide three different institutional perspectives, share some of their rare finds, discuss the decision-making process, access and discovery, preservation, and the

digital future of library ephemera collections.

Plenary Session with Scott Stulen 11:30–12:30 pm

Failing Forward: Collections, Archives and Radical Audience Engagement

Museums, libraries, archives and many cultural institutions are facing the tremendous challenge to remain relevant to their audiences. Forward thinking institutions are tackling this enormous task head on.

At the Indianapolis Museum of Art a new curatorial position and division was created to develop unexpected way to engage audiences with the collection. Scott Stulen heads this new research and development division at the IMA (ARTx), as the first Curator of Audience Experience and Performance. Stulen's approach is to find unexpected connections within the collection and campus and craft, highly social, interactive and fun experiences. From Adult Summer Camps, to Pop Up Parks, Avant Brunch to Secret Tours, Dance Parties to Internet Cat Video Festivals, Stulen's programming is drawing crowds, generating buzz and disrupting the status quo in the museum.

His lecture will highlight the successes, failures and challenges in enacting radical change within a structured institution as well as the boundless potential to energize audiences, if we are willing to take risks.

Lunch 12:30–2:00 pm

Concurrent Sessions 5 & 6 2:00-2:30 pm

Using Omeka to Archive the Student Experience Today

Katie Sutrina-Haney, University Archivist, Indiana State University

Kayla Siddell, Data Curation Librarian, Indiana State University

Like other archives, Indiana State University (ISU) Archives is struggling to make itself a valuable source of information while simultaneously addressing changing technology to accurately document the history of the university. Using the Omeka software, University Archives recently established a site designed to be a social hub for the university in an effort to capture current students' experiences at the university. Changing technology has left many university archives struggling with the charge of documenting their

institution while being unable to capture students' images, as photos are often left on phones or placed on social media sites. In an effort to capture students' photos we created our Omeka site, entitled State-IT, as a place where students could share their images with other students alongside archived images of similar events and organizations. Students are encouraged to engage with the past while also becoming a part of ISU history themselves. This effort not only fills in the gaps developing in the University Archives, it also helps promote the archives and provides an avenue to display material for the university's 150th celebration.

This presentation will explain the University Archives' efforts to configure the Omeka open-source software to meet our needs as a site for access and ingest. In addition, I will explore how we have used State-IT to promote the University Archives' mission and the university's 150th anniversary. I will discuss our successes and failures, and what we have learned so far in our efforts to make the University Archives an integral part of the University community.

Advancing Together: Collaborating with Your Local Cultural Institutions

Amber D. Gowen, Archivist, Vanderburgh County Clerk

Kaman Hillenburg, President of Southwestern Indiana Collections Connection Association (SICCA), Office Assistant and Preparator, Evansville Museum of Arts, History and Science

Like many local government archives, the Vanderburgh County Clerk's Archives has struggled with the resources and mission needed to provide access to many of the county's oldest records. Certain institutional factors create additional barriers to accessing the Archives. Within local government the Archives have been a forgotten unit, leaving most elected officials and decision makers unaware of its existence or its role in preserving county and court history since 1818.

Beginning in 2014, the Vanderburgh County Clerk's Office placed a renewed focus on community outreach and engagement, both internally and externally. One key aspect of this effort has been establishing partnerships with other community cultural institutions. These partnerships have been primarily facilitated through the Archives involvement with the Southwestern Indiana Collections Connection Association (SICCA). SICCA focuses on providing no-cost networking and professional development for cultural heritage institutions of all types in the southwest Indiana region.

By joining forces and combining resources, we have dramatically increased the ability of the Archives to reach the community we serve. The connections made with SICCA have allowed all institutions in the cultural heritage field to speak to our community with an amplified voice.

Concurrent Sessions 7 and 8 2:40–3:10 pm

Using Media SCORE for Assessing Digitization Needs

Jeannine M. Roe, Graduate Assistant, IU-Bloomington Media Digitization and Preservation Initiative

MediaSCORE (Media Selection: Condition, Obsolescence, and Risk Evaluation) is a free, open source browser-based tool for prioritizing time-based media preservation. This program enables custodians to "rank" or "score" legacy analog and physical digital audiovisual materials at the collection level. This ranking is based on an analysis of a variety of risk factors, and can be used as part of the decision-making process at institutions considering how to move forward with digitizing obsolete and degrading formats. MediaSCORE was developed for the campus-wide Media Digitization Preservation Initiative (MDPI) in a collaboration between AVPreserve and Indiana University, where it has served to guide digitization efforts in preparation for IU Bloomington's bicentennial.

This session will be a hands-on workshop and attendees are encouraged to bring their laptops. We will walk through the creation of units, collections, and asset groups in MediaSCORE, the uses and limitations of the program, best practices to get the most out of the process, and how to evaluate final scores. Examples of how MDPI has used this program at IU will be presented, with some time for Q & A.

An Unofficial History of Indiana's Federal Archives, 1775–2015

Martin Tuohy, Archives Technician, National Archives and Records Administration

The bicentennial of Indiana's statehood offers a chance to consider the nature of American federalism and how archivists talk to researchers about historical records. One of the two largest collections of archival records from and about the State of Indiana, the records of the U.S. Government, are also one of the least-used by

Indiana's historical researchers. Yet the records might also be one of the richest under-explored sources for re-thinking and re-writing the history of such an intensely interesting but misunderstood place. But might it be too late for Indiana's federal archives?

This session explores the historic ups and downs of Indiana's federal archives, the records created within the State of Indiana by U.S. Government agencies, Congressional committees, and courts. The presentation will explore how cultural shifts in the 1890s, the 1930s, and late 1960s influenced greater national support for Indiana's federal archives and their use – and how certain assumptions, decisions, and economic changes of the past 20 years have affected the accessibility and promotion of new historical knowledge.

Are federal historical sources truly more accessible and utilized now in the digital information age? Or was noted archival leader and writer Frank Burke prescient about social information-sharing when he wrote in *Research and the Manuscript Tradition* that archivists create increasingly complex tools that researchers ignore? And how can we as archivists use our social networks to promote the re-integration and exploration of Indiana's rich history?

Concurrent Sessions 9 and 10

3:40-4:10 pm

Rather Large Data: Historic 990-PF Tax Forms Meet the Digital Age

Angela White, Philanthropic Studies Archivist, IUPUI

The historic 990-PF tax form collection, part of the Foundation Center Historical Collection at IUPUI, is one of the few ways to gather systematic information about private foundations from 1971-1997. These documents shed light on the inner workings of private foundations— board composition, compensation, and grants—that are traditionally very difficult to research. Stored on approximately 1.7 million aperture cards with microfilm insets, the forms are full of social security numbers and require mediation for access. Demand has sharply increased as a result of a judge's ruling in late 2014 that the IRS should make all 990s available to the public in machine-readable format. This presentation will illustrate how we're trying to meet the growing demand: how we have made them available electronically, how we're modifying our practices while we seek grant funding to complete digitization of the whole collection, and how we hope to transform these scans into datasets for use by scholars, watchdog groups, and other interested parties.

The Riley Hospital Historic Preservation Committee: Using the Indiana's Centennial to Guide Preservation Work in its Bicentennial Year and in the Future

Richard L. Schreiner, M.D., Chairman, Riley Hospital Historic Preservation Committee and Former Chairman, De-

partment of Pediatrics, Indiana University School of Medicine, and Former Physician-in-Chief, Riley Hospital for Children at IU Health

Chris Mize, Coordinator, James Whitcomb Riley Museum Home

Thomas D. Lund, Archival Consultant, Riley Children's Foundation

Just months after being filmed with children on the front lawn of his Indianapolis Lockerbie home for a segment of the Hoosier State's Centennial film, "Indiana," James Whitcomb Riley passed away in July 1916. Friends gathered only days after his passing to talk about ways to honor Riley's memory with a lasting legacy. It was in those discussions that the idea of the James Whitcomb Riley Hospital for Children was born. Now, in our State's Bicentennial year, the Riley Hospital Historic Preservation Committee (RHPC) has returned to 1916 as the fulcrum for inspiration, perspective, and direction for the hospital's 2024 Centennial celebration and perpetual capabilities for historical preservation. The 2 goals of this presentation are to: (1) illustrate how a children's hospital can take charge of its own history and foster a climate of appreciation for the hospital's history amongst staff, families and supporters. (2) show how the hospital's early history from 1916 on has influenced the current and future goals, planning, projects, and activities of the RHPC.

This 3-part presentation overviews: (1) How the RHPC is organized and promotes its work internally and externally through events like the State's Bicentennial Legacy Projects and Torch Relay. (2) How public history best practices guide the work of the RHPC for collection and preservation of historical materials, artifacts, and stories. (3) Foundation-building steps taken for assessment, repackaging of archival materials and artifacts and the importance of transcribing original historical materials due to their physical condition and access needs prior to eventual digitization.

Concurrent Sessions 11 and 12

4:20-4:50 pm

Cornerstones of a Community: The Challenges of Processing Local Architectural Collections

Mitchell Knigga, Intern, Drawings and Documents Archive, Ball State University

Jordan Ryan, Collections Intern, Indiana Historical Society

Brittany Kropf, Rare Books and Manuscripts Librarian, Indiana State Library

Architects often contribute more to surrounding environs than aesthetically pleasing structures, striving to

achieve enduring legacies as community builders in a greater sense. In Indianapolis, the city's most influential architects include Edward D. Pierre, George Caleb Wright, the Vonneguts, and the Bohlens. Architectural records frequently present archivists with a unique set of challenges, from handling oversized blueprints to identifying unfamiliar buildings from a bygone era.

Come listen to three new archives professionals discuss the rewards and difficulties they encountered processing architectural collections at the Indiana Historical Society, Indiana State Library, and Ball State University.

In this session, you will discover brief overviews about these collections, arrangement decisions, and unique preservation issues encountered during processing. The presenters will also discuss the advantages of coupling these collections with digital humanities tools and techniques to benefit the efforts of architectural historians and historic preservationists in the future.

Creating Digital Resources for Archives, Classrooms, and Museums

Ron Morris, Professor, Ball State University

Duncan Campbell, Architect, Monroe County Historic Preservation Review Board

Leslie Martin Conwell, Director, The Farm at Prophetstown

Noel Sucese, Graduate Assistant, Ball State University

A class of elementary social studies majors create primary source packets, units, and assessment tasks using digital sources such as Indiana Memory in order to create online educational materials for The Farm at Prophetstown, Indiana Memory, Indiana State Forests, and the Monroe County Historic Preservation Review Board. The members of this panel presentation discuss the interaction between archives, creating classroom educational materials, and public application. Each participant describes their needs and the successes and pitfalls in developing those materials and offers suggestions to archives that wish to partner with universities and public schools. The members of the panel demonstrate products that are available online and how archival/educational resources are sustainable after the conclusion of the Indiana bicentennial. Audience members are asked to participate by describing their issues and experiences in working with schools to develop archival/educational projects.

Registration for the Annual Meeting

Early-Bird Registration

Online registration must be completed and payments postmarked by Monday, March 7.

SIA Member: \$25

SIA Student Member: \$15

Non-Member: \$55

Standard Registration

Online registration closes on Friday, March 25, and payments must be postmarked on that date. *On-site registration will not be available.*

SIA Member: \$35

SIA Student Member: \$25

Non-Member: \$55

Important Registration Notes

- Registration closes on Friday, March 25. On-site registration is not available.
- Registration fee does not include lunch.
- If you are not currently a member or your membership has lapsed for the year, and want to sign up at the member rate, you must sign up for membership first and wait for a confirmation

email before submitting registration for the meeting. You may send payments for both in one check.

- Reference your invoice number(s) on your check.
- All those registering will receive an acknowledgment of their registration and a receipt for their payment. Your check must be received before the conference to ensure your spot at the meeting. We cannot be held responsible for checks lost in the mail.

Mail Checks

Payable to "Society of Indiana Archivists"

Richard Bernier, SIA Treasurer

Purdue University Libraries - SPEC

504 West State Street

West Lafayette, IN 47907

Cancellations

Cancellation with refund must be made by emailing Richard Bernier at bernier@purdue.edu before March 25.

Meeting Location

Eugene and Marilyn Glick Indiana History Center
450 West Ohio Street
Indianapolis, IN 46202-3269



Getting there: <http://bit.ly/1SxRghh>

Parking

Free parking is available in the Indiana History Center parking lot off New York Street on a first come first served basis. Once the lot is full, parking will need to be obtained elsewhere.

101 West Ohio Building Garage

151 West Ohio Street
317-634-9090
6 minute walk

White River State Park Garage

801 West Washington Street
317-234-0231
9 minute walk

Visit Indy Downtown Parking Map
<http://bit.ly/1AdvVK>

Taxis

Four Indy taxi companies participate in the city's \$5 regional fare. The \$5 rate applies to any ride that begins and ends in the regional center. The regional center for taxis contains the area lying east of the White River, South of 12th Street, west of I-65, and north of I-70. Any additional passenger charges are still applicable.

AAA Hoosier 317-683-3333
A & T Cab 317-897-2122
Airport Express 317-701-5933
Green Cab 317-298-9999

Bus

Indy Go Bus Information
<http://www.indygo.net/>

Hotels

There is no official room block at hotels in the area, but here are a few hotels nearby.

Closest to History Center

Residence Inn by Marriott
350 W. New York Street, 46202
4 minute walk <http://bit.ly/1OGtute>
Courtyard Marriott
320 N. Senate Avenue, 46204
6 minute walk <http://bit.ly/1RC8N7Y>

Within walking distance with dining nearby

Hilton
120 W. Market Street, 46204
9 minute walk <http://bit.ly/1kbrDU1>
Embassy Suites by Hilton
110 Washington Street, 46204
15 minute walk <http://bit.ly/1PApKeg>

Further afield & independent

Nestle Inn
637 N. East Street, 46202
25 minute walk <http://www.nestleindy.com/>

Need more information?
Visit Indy Downtown Hotels Map
<http://bit.ly/1IRrCev>

2016 Thomas Krasean Student Scholarship

The Society of Indiana Archivists will award the Thomas Krasean Student Scholarship to attend the 2016 Society of Indiana Archivists Annual Meeting, held on Friday, April 8. The scholarship recipient will receive a complimentary registration to Annual Meeting and \$150.00 to cover the expenses associated with attending. For 2016, we are additionally offering to the scholarship recipient a complimentary registration to the pre-conference SAA Workshop, held on Thursday, April 7.

Application Deadline: Monday, March 14, 2016

Eligibility Requirements:

- ◆ An applicant must be either a graduate student enrolled in a Master of Library and Information Science (MLIS) program, Master of Arts (MA) in History or Museum Studies program, or a related graduate program, -OR- a recent graduate from one of the previously listed programs with five or fewer years of post-graduate work experience.
- ◆ Recipient must be able to attend the Annual Meeting on Friday, April 8, 2016, where they will receive the check.

To apply: Write a statement of interest stating why

you want to attend the annual meeting and how it will benefit you. Include in your statement a brief outline of your archival education and any work history, along with a description of your long-term professional goals. Please include your contact information (name, mailing address, phone, and e-mail) and contact information for your institution or employer. Statements should be limited to 200-400 words.

Additionally, the recipient is expected to write a brief (150-300 word) statement about their experience attending the Annual Meeting and turn in a photograph (head shot) to be published in SIA's News and Notes newsletter.

Please submit the information stated above via email to the committee members:

Jennifer Noffze JenN@childrensmuseum.org
Angela White angwhite@iupui.edu
Neal A. Harmeyer harmeyna@purdue.edu

Please direct any questions to Jennifer Noffze JenN@childrensmuseum.org.

The award recipient will be announced on the SIA listserv prior to the meeting.

Boone County's Indiana Centennial Time Capsule Opened

In 1916, following the end of Boone County's celebration of Indiana's centennial, John L. Wade, secretary for the county's centennial celebration committee, gathered together a record of Boone's celebratory activities and sealed it in a metal container inscribed with the words "To be opened in 2016." When Wade died in 1922, the capsule was given to the Lebanon Public Library, but it had somehow made its way to the county clerk's office by the 1970s. There it remained until 2007, when County Clerk Penny Bogan donated it to the library's Ralph W. Stark Heritage Center to await the day of its opening.



That day came on January 13, 2016. The library, as part of its celebration of Indiana's Bicentennial, in conjunction with the clerk's office, unsealed the container and brought its contents once more to the light of day. Among the items preserved in the capsule were **the committee's minute book, two guest registers, correspondence, photographs of some of the county's celebrations, an extensive collection of newspaper clippings, and numerous bits of ephemera.** One of the most exciting finds was two letters signed by Governor **Samuel M. Ralston** (Indiana's 28th governor—and a Lebanon man).

Boone County's state centennial committee adopted as one of its themes the motto "Lest We Forget." In that same spirit, the Lebanon Public Library will maintain the capsule and its contents as a special collection open to researchers. Library staff are also preparing a **display about the capsule and Boone's celebration of Indiana's 100th birthday** which will be up throughout 2016. The opening of the capsule and the display have been endorsed by the Indiana Bicentennial Commission as a Legacy Project.

Eric Spall, Local History Specialist, Ralph W. Stark Heritage Center, Lebanon Public Library

Social Media is Social

Steps to a Successful Collaborative Campaign

Social media elicits a wide range of reactions from people. It is either the most innovative tool to keep us connected, or it sucks your time with mundane photographs of someone else's dinner plate.

Regardless of your personal opinion, social media platforms are becoming the preferred method of communication in the second decade of the 21st century. We, as natural sharers of stories and photographs, must learn to harness social media if we expect to communicate our message **into this century's third decade.**

Recently, three institutions united for a collaborative social media campaign designed to reach new audiences and share an often undervalued part of local history. Beginning in January 2016, the St. Joseph County Public Library, the Indiana University South Bend Civil Rights Heritage Center, and the IU South Bend Archives partnered to share compelling images of local African American and civil rights history under the hashtag #BlackHistoryMatters.

Quick lesson for those who do not know: Hashtags (“#”) are



used by social media platforms to allow users to quickly and easily search for information. Many of you are likely aware of the #BlackLivesMatter movement building awareness of racial disparities across the United States. #BlackHistoryMatters was respectfully inspired by it, and has been used by a number of historical institutions across the United States. By using a trending topic, our institutions can join in a national conversation that goes beyond our city.

Our first post went live on January 14, 2016 with an item from the Civil Rights Heritage Center's Collection. It became the highest reaching post of any in the previous year, with 11% of Facebook viewers engaging by commenting or “liking.”

To begin, staff from the partnering institutions chose artifacts from our digital repository, *Michiana Memory* (michianamemory.sjcpl.org). A combined Google Sheet let us pre-plan six months worth

of content with the post date, text, and links. Each of the contributors see what the other is posting, and can easily **complement the other's choices** while avoiding duplication. Images were carefully cropped, recognizing that the screens users will see them on vary widely – from a large desktop monitor to a tiny iPhone. Large documents with a lot of text do not scale down well. Simple, compelling photographs do.

Short, catchy text is also a key component. Though the 140 character limit of Twitter can be constraining, the unlimited character count of Facebook makes it too easy to turn your posts into a thesis. As tempting as it is to share every story about one artifact, resist. Yours is one of hundreds, maybe thousands of posts vying for your users' attention. Short, compelling messages trump long reads.

Remember too, the key word in social media is “social,” and not “media.” Using your platforms as mere marketing tools does not compel your users to engage. Also, tagging other institutions related to the post alerts them and, perhaps, compels them to share your story on their platform which increases your

reach. Sharing and tagging from your personal account drives reach and potential for engagement even farther. Look for relevant Facebook groups as well to share content with.

The details for a successful, collaborative social media campaign are, of course, unique to every institution. But, there are some easily replicable steps:

1. Identify a nationally trending hashtag to unify your message. #ThrowbackThursday is popular, but there are others. Consider hashtagtracking.com as one of several free tools to help identify and decide.
2. Identify partners for content. What archives or museums in your area have adjacent stories?
3. Identify compelling content. That forty page document with a lot of text may be historically **vital, but if it does not grab your users' attention, it does nothing. Photographs and simple documents are best.**
4. Identify organizations to tag. Does your content include local businesses, or universities? Their shares increases your reach while giving them easy, great content.

Be certain to track your results. Use the Facebook “Insights” tool and Twitter Analytics to identify which post(s) result in the highest reach and, especially, engagement.

Instead of treating social media as a necessary evil, or handing it off to another young intern, treating it as the increasingly dominant communications tool that it is only helps your institution engage new audiences and grow. Remember, our archives have literally thousands of compelling photographs and stories waiting to be told. Why not tell them in a way users want to hear them?

George Garner, Curator, Civil Rights Heritage Center, Indiana University South Bend

"Here I Met My First True Radicals:"

Student Reform Movements at Indiana University

For freshman Theodore Dreiser in 1889, Indiana University served as fertile ground for his future literary endeavors, but **in his own words “far and above these again in import to me** was the life of the town, the character of its people, the professors and the students, and the mechanism, politics, and social **interests of the University body proper.” For generations of students such as Dreiser, the University was their first opportunity at self-expression. Drawn from the collections of the IU Archives, this exhibit highlights groups of students who sought to shape the world around them either at the very local level in their search for self-government and greater gender and racial equality on campus or as a reaction to national events such as the rise of the Ku Klux Klan, the refugee crisis of WWII, McCarthyism, the Vietnam War, apartheid in South African, the AIDS crisis.**

Carrie Schwier, Public Services and Outreach Archivist,
Indiana University Office of University Archives and Records Management

H-Sport is an academic network with more than 1100 scholars working on the sport humanities (history, sociology, and philosophy). One of the projects on H-Sport introduced two years ago is an archive project to promote sport collections held at non-sport organizations: <https://networks.h-net.org/node/2622/pages/3483/h-sport-archive-project>

H-Sport would like to include any collections which have a significant component relating to sport, recreation, or physical education in the Archive Project listing (this does not include university athletic department collections because scholars know where to find those collections). To share your collection with H-Sport, contact the editors at

editorial-sport@mail.h-net.msu.edu.

Sharing and Growing a Corporate Collection

Allison Transmission recently concluded a year-long recognition of its centennial (1915-2015). To share company history with the community, the corporate archives created the Allison Transmission digital collection in partnership with Indiana University-Purdue University Indianapolis (IUPUI) Center for Digital Scholarship. This collection is the first collaborative digitization effort between IUPUI and a local, publicly traded corporate enterprise.

The collection provides unprecedented access to Allison Transmission heritage in a searchable database of newsletters, brochures, advertisements, press releases, and selected photographs. Beginning in December 2013 with a pilot collection of just 137 digital objects, the now 2,700+ digital object collection constitutes the most comprehensive, publically accessible online collection of Allison Transmission primary source material.

Recent additions have increased the collection scope: Allison retirees and community members have heeded the call, on the collection landing



page, to help fill in collection gaps. Since last autumn, 80+ *AllisoNews* employee newsletter issues from the 1960s, a critical era of expansion for the transmission business, have been loaned for digitization or donated to the corporate archives. As of January 2016, these issues are digitally available for easy reference and research on products, milestones, leaders, and every-day life at Allison.

Utilization of the digital collection expedited research for centennial projects and enabled the corporate archives and corporate communications to **improve the veracity of the company's historic narrative**. The company has appreciated the benefits of this lasting investment in Allison history and is pleased to share the collection with the community, during the Indiana Bicentennial and beyond.

Lydia Spotts, Project Archivist, Allison Transmission



Allison Transmission Collection

<http://ulib.iupui.edu/digitalscholarship/collections/AT>

About the IUPUI Center for Digital Scholarship

<http://ulib.iupui.edu/digitalscholarship/about>

Allison Transmission

<http://www.allisontransmission.com/>

Kristin Leaman Joins University Archives



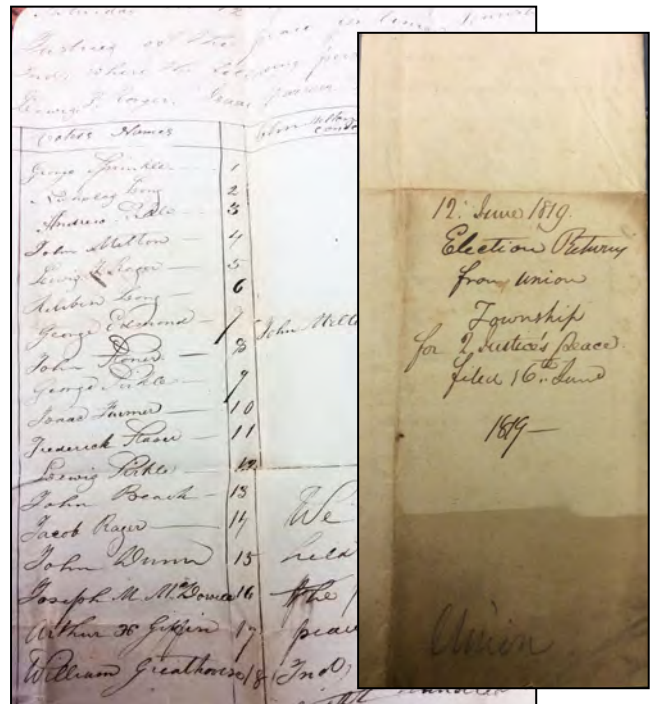
Effective February 1, Kristin Leaman is the new Assistant Archivist for the Indiana University Office of University Archives and Records Management. Kristin has a bachelor's degree in Theatre, an MA in English Literature, an MLS with a specialization in Rare Books and Manuscripts and is currently working toward her PhD in English Literature. (Although all but the MLS come from that "other" Indiana school, we do not think she is trying to sabotage the history of this great institution. Pretty sure.) Kristin previously worked for the Lilly Library as a Special Collections Cataloger where she did original and copy cataloging, processed manuscript collections, reference, and contributed to the Lilly's social media initiatives. Prior to joining Lilly,

Kristin served as a Graduate Assistant at the Purdue University Archives where she held considerable responsibility with course instruction, reference, processing, and exhibition work. We are so pleased to welcome Kristin to the University Archives!

Carrie Schwier, Public Services and Outreach Archivist, Indiana University Office of University Archives and Records Management

The Vanderburgh County Clerk's Archives is pleased to announce that we have received a \$500 grant from the Vanderburgh County Historical Society to process and rehouse a collection of our county's oldest court documents. Over 600 documents dating to the county's earliest days in 1818 were recently located as part of an ongoing inventory project. Tucked away in small metal tins inside of a cardboard box labeled miscellaneous, the yellowed pages document the development of county infrastructure and government. Documents of note include bonds for lots dated May of 1818, estate records for early settlers, oaths of office for the first County Commissioners, appointment of prosecuting attorneys, elections for sheriff and justices of the peace, authorization for roads, and summons for the county's first grand jury. The Clerk's Archives hopes to digitize and microfilm these documents as part of a future project and looks forward to additional discoveries brought to light.

Amber Gowen, Archivist, Vanderburgh County Clerk's Office



Registration Now Open for Southwestern Indiana Collections Connection 3rd Annual Meeting

The Southwestern Indiana Collections Connection Association (SICCA) strives to provide its members a no-cost, professional community to discuss ways to improve and advocate collections care in their institutions. SICCA also aims to build a platform for institutional collaboration among its members. Based in the Southwestern Indiana region, SICCA focuses on collections management, care, and preservation. Proper collections care is essential to all institutions with a collection – be it artworks, artifacts, photographs, books, or documents. And although most institutions are aware of the importance of collections care, many are unable to fulfill their collections care needs due to budget concerns. SICCA has over 53 members representing 28 cultural heritage organizations in Indiana, Kentucky, and Illinois. Member institutions include archives, museums, historical societies, governmental units, and libraries.

SICCA 3rd Annual Meeting is on Monday, February 22, 2016. It is hosted by the Vanderburgh County Clerk's Archives. Deadline for registration is Monday, 2/15/2016. RSVP is especially important this time since we are using the Old National Events Plaza facility. Membership in SICCA is not required to attend. Registration and membership are both free.

This year's theme is **"Rediscovering Hidden History."**

The meeting is held at the Old National Events Plaza (formally known as The Centre) in Evansville, Indiana. The event will begin at 8am (CT) with a light breakfast and vendors fair to showcase some useful and innovative products. Jim Corridan, Director and State Archivist of the Indiana Archives and Records Administration is our special guest speaker. The annual meeting will also feature a group discussion session to discuss ways to collaborate, advocate, and collections-related issues. Lunch will NOT be provided. Attendees are encouraged to get together for lunch on Main Street which is within walking distance. Following lunch attendees will regroup at the Clerk's Archives offsite storage facility for a tour. The storage facility's exact location and driving instruction will be given the

day of the event. The meeting will officially end at 3pm (CT).

Anyone who expresses interest in collections care is invited to this event. Volunteers, interns, docents, and staff are all encouraged to attend.

To RSVP, please go to <https://www.eventbrite.com/e/sicca-3rd-annual-meeting-tickets-20994184170>

You can RSVP as guest and will NOT need to open an account with Eventbrite. Simply go to the link and follow these steps.

- 1) Click on the green "Register" button
- 2) Select the number of tickets you need
- 3) Click "Check-out"
- 4) Enter your name and email address
- 5) Click "Continue"
- 6) Done! An email confirmation will be sent to your email.



Free public parking is available (highlighted in green). Main entrance is marked with an orange star. Please do NOT park at the government parking lots. Please note that some streets are closed in downtown Evansville due to the hotel and IU Medical School construction project.

Please contact Amber Gowen (agowen@vanderburghcounty.in.gov) with questions.

Job and Fellowship Announcements

As a service to our members, the Society of Indiana Archivists is pleased to present current job and fellowship listings in Indiana and the surrounding area. Please submit openings from your own institution or others in the area for future issues of *News & Notes*.

Digital Humanities and Archival Fellowship
Auburn Cord Duesenberg Automobile Museum
Auburn

Archivist
College of American Pathologists (CAP)
Northfield, IL

2016 Western Archives Institute

The 30th annual Western Archives Institute will be held at Santa Clara University from **July 10 – 22, 2016**. The Western Archives Institute is an intensive, two-week program that provides integrated instruction in basic archival practices to individuals with a variety of backgrounds, including those whose jobs require a fundamental understanding of archival skills, but who have little or no previous archives education; those who have expanding responsibility for archival materials; those who are practicing archivists but have not received formal instruction; and those who demonstrate a commitment to an archival career.

The Institute also features site visits to historical records repositories and a diverse curriculum that includes history and development of the profession, theory and terminology, records management, appraisal, arrangement, description, manuscripts acquisition, archives and the law, photographs, preservation administration, reference and access, outreach programs, and managing archival programs and institutions.

Thomas Wilsted has agreed to serve as the 2016 Principal Faculty Member. During his career, he has worked at the Illinois State Historical Library, the National Library of New Zealand, The Salvation Army Archives and Research Center, and the American Heritage Center at the University of Wyoming and the Thomas J. Dodd Research Center at the University of Connecticut. He is currently the principal at Wilsted Consulting. He is the author of *Managing Archival and Manuscript Repositories* (SAA, 1991), *Planning New and Remodeled Archival Facilities* (SAA, 2007) and co-editor of *Archival and Special Collections Facilities: Guidelines for Archivists, Librarians, Architects, and Engineers* (SAA, 2010).

Wilsted taught archives administration at the University of Wyoming and the University of Connecticut, as well as numerous workshops for the Society of American Archivists. Most recently, he developed and taught workshops and webinars on fundraising and archival management for the California State Historical Records Advisory Board. Mr. Wilsted is a member of the Academy of Certified Archivists and a Fellow of the Society of American Archivists.

Tuition for the Institute is \$700 and includes a selection of archival publications. Other non-negotiable fees including program transportation, facility fees, opening dinner, and luncheon at the closing program will be available in early February. Housing and meal plans are available at additional cost.

The application deadline is **Friday, March 4, 2016**. For additional program information, see <http://www.calarchivists.org/WAI>, or e-mail ArchivesWeb@sos.ca.gov

The Western Archives Institute is co-sponsored by the Society of California Archivists and the California State Archives.

The application package is available on the California State Archives web site at <http://www.sos.ca.gov/archives/western-archives-institute>, and on the Society of California Archivists web site at <http://www.calarchivists.org/WAI>.

Candidates for the 2016 Election of Board and Officers

The following is the slate of candidates for this year's open board and officer positions. The membership will vote on this slate at the SIA members' business meeting at the Annual Meeting on April 8.

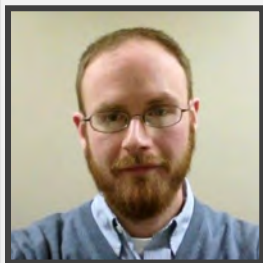
Tricia Gilson, President



Tricia Gilson is the Archivist and Curator at the Columbus Indiana Architectural Archives, a position she began in October 2014. As the sole staff member, Tricia is responsible for managing the collection of documents, photographs, drawings, and models as well as curating exhibits and providing access to the public.

Tricia received her PhD in cultural anthropology from the University of Southern California. She has taught cultural anthropology and museum studies at Ball State University, and she has worked at the Indianapolis Museum of Art, the David Owsley Museum of Art (at Ball State), and the Getty Research Institute.

Brandon Pieczko, Secretary



Brandon Pieczko is the Digital Archivist for Manuscript Collections at Ball State University where he oversees processing, digitization, reference, instruction, and outreach efforts for the Stoeckel Archives of Local History and the Middletown Studies Collection. Previously, from 2012

to 2014, he worked as the Processing Archivist at the State Archives of the South Dakota State Historical Society where he managed a National Historical Publications and Records Commission (NHPRC) grant project to process an extensive backlog of state, county, and municipal government records.

Brandon received a Master of Science in Library and Information Science (MLIS) and an MA in East Asian Languages and Cultures from the University of Illinois at Urbana-Champaign, and a BA in Religion and Classical Studies from the University of Evansville. He has also earned a Digital Archives Specialist (DAS)

certification from the Society of American Archivists. Brandon is an active member of the Society of Indiana Archivists, having served as SIA's Webmaster since 2014 and as a member of the Planning Committee for the 2016 Annual Meeting. He has also been a member of the Midwest Archives Conference and Society of American Archivists since 2012 and currently serves on the Board of Directors for the Delaware County Historical Society.

Carey Beam, Board Member

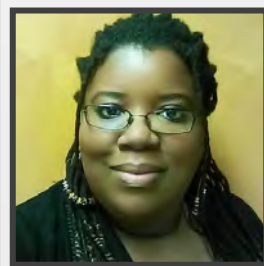


Carey Beam is the Director of the Wylie House Museum, the historic 1835 home of the first president of Indiana University. The museum is a department of the University Libraries. Carey oversees the use of Wylie family-related archival collections which are used to support interpretation

and research efforts as well as provide both content and primary source literacy support to Indiana University courses.

Prior to taking the position at Wylie House, Carey was the Collections Manager for the Monroe County History Museum in Bloomington. She pursued her MLS, with a specialization in archives and records management, from Indiana University (2012).

Jamillah Gabriel, Board Member



Jamillah R. Gabriel is Librarian at the Black Cultural Center and Metadata Specialist in the University Libraries in a joint appointment at Purdue University, where she oversees a combination of library, archival, and museum collections.

Jamillah received her BA in Black Studies from CSU Long Beach, an MLIS from San Jose State University, and is completing an MA in Museum Studies at IU-PUI. She currently serves on the SIA Education Committee. She's also a member of the Midwest Archives Conference, Association of Midwest Museums, Association of Indiana Museums, and the Indiana Library Federation.



2015-2016 Officers

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Anne Thomason - Past President

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