



Society of
Indiana
Archivists

FALL 2015

**ABRAHAM
LINCOLN'S
“SPIRIT”
VISITS HIS
WIDOW,
MARY TODD
LINCOLN**

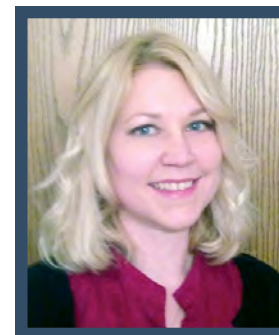
Read more on page 8



Image from the Lincoln Financial Foundation Collection at the Allen County Public Library

FROM THE PRESIDENT'S DESK

Jackie Shalberg is the Archivist at the National Model Aviation Museum. She may be reached via phone: 765-287-1256 or email: jackies@modelaircraft.com



Hello fellow members,

I can't believe it's already October! Our fall workshop will be here shortly and annual meeting planning has already begun. But backtracking just a bit, SIA saw a whirlwind of activity this summer...

501(c)(3) Status

We received the good news that we were approved to be a public charity under Internal Revenue Code Section 501(c)(3) (and further classified under 509 (a)(2)), and are overjoyed that the process is complete! This endeavor to being a public charity started many years ago, but we were finally able to go over the last hurdle thanks to a new, easier IRS form. Special thanks go to the Finance Committee, our CPA, all our past presidents, and you, our members, for making this a reality.

What does that mean for SIA? What does that mean for you? We hope this will help SIA receive more donations. Since donations can now be considered charitable contributions, they can be deductible as defined under Internal Revenue Code Section 170. **It's a win-win** for us and our donors. (We do suggest consulting with a tax preparer when deducting charitable contributions.)

A few other perks: SIA is exempt from federal income tax. Some taxes may be waived for certain SIA purchases. Also, we may be able to receive more discounts on some services and products based on our status.

All of this combined means SIA will be able to offer you more for your membership. If you are interested in making a donation, please fill out the form in this newsletter or print it from the website, found under the **"Support SIA" tab, and return it with your donation.** You can direct where you want your donation to go: to our scholarship fund, general fund, or wherever most needed.

Website Work

Our original web address, inarchivists.org, was transferred and secured, and we made the final transition from the old website (through Start Logic) to **the new website (through Wild Apricot).** We're back to having just one website you can go to for all things SIA. Two sites were tricky to maintain while we transferred data, but the wait is over and the new **website offers us more than ever before.** We'll continue to work on the look and usability of the site. If you have any questions about the site, have problems accessing data, or want to contribute something to our pages, email us at siarchivists@gmail.com.

And now for some upcoming events and news...

Upcoming Fall Workshop

Fall workshop registration closes soon, with a very timely topic: electronic records and digital preservation. **We'll be back at Ball State University in Muncie, Indiana. Let's thank Ball State and Bracken Library's Archives and Special Collections staff for hosting another SIA event.** Thanks also go to our presenter, Tibaut Houzanme, the Education Committee for putting together another great workshop, and the Society of American Archivists for sending fun giveaways to hand out. Register by October 16 (or when our maximum of 35 attendees has been reached, whichever comes first) at <http://inarchivists.org/event-2040860>.

John Newman Professional Development Scholarship

Are you a volunteer or new employee in Indiana working with archives or special collections? Is your institution unable to pay for you to attend the fall workshop? Apply for the John Newman Professional Development Scholarship.

The scholarship offers \$150 to help cover hotel and travel expenses, and workshop fees will be waived. Applications are due **Thursday, October 15 at 3pm.** The recipient will be announced the morning of Friday, October 16. For more info, see the ad in this newsletter or on the homepage at <http://inarchivists.org/>.

Annual Meeting

Vice President Carol Street is already hard at work planning our 2016 spring Annual Meeting with the joint Program/Local Arrangements Committee. **They are looking at Indiana's bicentennial as the theme.** The dates and location are already on the books:

- **Thursday, April 7: Pre-Conference Workshop**
- **Friday, April 8: Annual Meeting**
- **Location: Indiana Historical Society's Eugene and Marilyn Glick Indiana History Center in Indianapolis**

Are you interested in presenting a session at the meeting? If so, contact Carol at castreet@bsu.edu.

A big thank you goes to I.H.S. for waiving most fees and letting us use their space at a nominal cost. We also want to send a big thank you to the Indiana Archives and Records Administration and Indiana SHRAB for offering \$1000 to help cover annual meeting costs.

2016 Board and Officer Election

We're on the search for our next President, Secretary, and two Board members. The Nominating Committee's first meeting was held at the end of September and a good list of potential candidates was produced. Do you know someone who would like to serve as a board member or officer next year? If so, send us a note at siaarchivists@gmail.com.

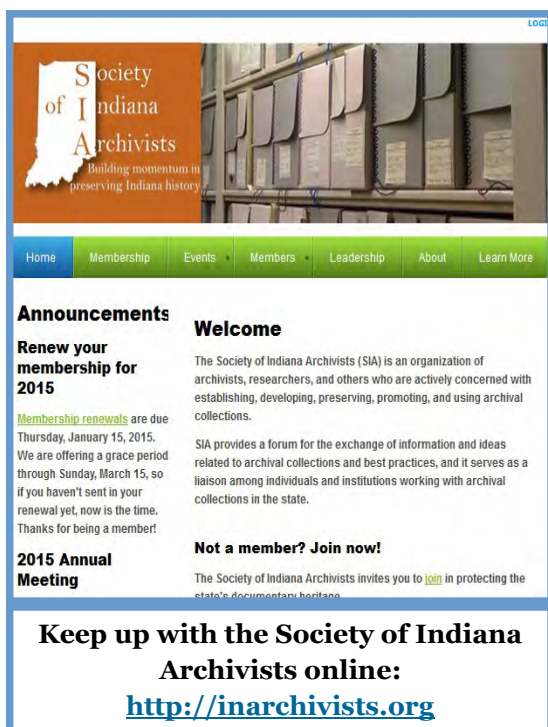
Planning for Future Events

Do you have a possible session you'd like to present at our future meetings or workshops? Are you interested in helping us plan a meeting or workshop? Let us know at siaarchivists@gmail.com.

Until next time,

Jackie Shalberg

SIA President



SIA Supports SAA Response to "Orphan Works and Mass Digitization" Report

The Society of Indiana Archivists shares the concerns expressed by the Society of American Archivists' leadership and others in the archival community regarding the potential negative impact of the proposal outlined in the United States Copyright Office's report "[Orphan Works and Mass Digitization: A Report of the Register of Copyrights](#)." The Society of American Archivists' official response to the proposal is available on the [SAA website](#).

2015 Fall Workshop

When: Friday, October 23, 2015

Time: 9:00 AM – 4:30 PM

Where: Schwartz Digital Complex at Ball State University's Bracken Library (Muncie, Indiana)

Cost: \$25 for students, \$35 for members, \$55 for non-members (includes snacks and beverages)

About the Workshop:

Building on the Library of Congress's Digital Preservation Outreach Education (DPOE), this workshop will teach you how to successfully prepare for a digital collection project at your shop. In particular, it will explore the need and process for inventorying digital holdings you have or will have, the requirements for systems to help manage those digital records, the process of choosing suitable systems, and some implementation considerations. This will be a partly interactive event, and participants will join in exercises of estimations, debating options and justifying decisions against the three following contexts:

- Case 1: Small Archive or Special Collection within a Library
- Case 2: Medium Archive or Collection of a Historical Society, Museum or Corporation
- Case 3: Large Archive or Collection within a University

Participants will work in homogeneous groups to discuss and come up with answers together.

About the Facilitator:

Tibaut Houzanme is the Electronic Records Archivist at the Indiana Archives and Records Administration. He manages the digital accessions and advises the IARA Director and State Archivist on electronic records projects, issues, implementations. He is interested in the full life-cycle management of digital records in particular, and in technology aspects of the management of all archives in general.

Participants of the workshop can earn both LEUs and ACA Recertification Credits for attending.

Register now at <http://inarchivists.org/event-2040860>.

Registration closes on Friday, October 16. On-site registration will not be available.

Congratulations to Carol Street, Recipient of the 2015 Margaret Cross Norton Award from the Society of American Archivists

Carol Street's "Indiana Architecture X 3D: Archival Encounters of the 3-D kind," is a well-written and exceptionally thoughtful article that documents her repository's innovative use of computer 3D printing technology, coupled with public engagement, identifying users' needs and working to fulfill them, as well as anticipating future research methodologies and interests associated with this technology. While 3-D printing as an engagement mechanism has been used in the fields of science, it has not been used for the presentation and exploration of humanities content.

Street's article also pushes the concept of archival engagement to an entirely different level that has not been part of archives' traditional outreach methodologies. The article was particularly appealing to the reviewers because the archivists also have applied this type of engagement strategy to elementary classes and students, a user population that rarely has the opportunity to work with primary source content found in archives and special collections.

While the "gee-whiz" aspect of this technology may raise quiet concern among some archival traditionalists, the reviewers firmly believe Street's article will inspire archivists to innovate, be creative, think outside the box, and apply new technologies and engagement techniques to meet the needs of archives' users who clearly are no longer the same old customers from decades past.

The 2015 *Archival Issues* Awards Committee consisted of Scott Schwartz (chair), Menzi Behrnd-Klodt and Dean DeBolt. The authors receive a certificate and a cash prize of \$250. Both articles were published in volume 36, number 2 (2015).

2015 Fall Meeting Scholarship

Are you a volunteer or new employee in the field of archives or special collections within the state of Indiana? Are you interested in going to SIA's fall workshop?

Apply now for the **John Newman Professional Development Scholarship**. The scholarship waives the cost of the workshop and offers a check for \$150 to help cover hotel and travel expenses.

Send a statement of **200-300 words** about why the workshop will help you gain knowledge and experience useful in your volunteering efforts or career, along with your name, institution you work/volunteer for, and contact info, and you could win. Submit your statement to [**SIAarchivists@gmail.com**](mailto:SIAarchivists@gmail.com).

Applications are due Thursday, October 15 at 3pm. The winner will be announced the morning of Friday, October 16.

Notes: *If the winner has already paid the workshop fee, the fee paid will be refunded. The scholarship winner is asked to write a 150-300 word article about their experience at the workshop for publication in the next "News and Notes" newsletter. The applicant must be employed or volunteer in the field of archives or special collections in Indiana in order to win the scholarship.*



Society of Indiana Archivists Annual Meeting Friday, April 8, 2016 Indiana Historical Society, Indianapolis

You are invited to contribute your archives knowledge and experiences with your colleagues from around the state at an unforgettable SIA Annual Meeting, to be held in Indianapolis on Friday, April 8, 2016! This is the year we celebrate

Indiana's Bicentennial and the theme for this year is Archives @ The Bicentennial. Share your stories about Bicentennial projects, how you celebrated an institutional anniversary, or collections related to the past 200 hundred years.

Sessions last approximately 40 minutes. They may be presented by individual speakers, co-speakers, panels, be **hands-on demonstrations, or lightning rounds.** We're also open to other formats if you suggest them! Sessions can be on any aspect of archival work and speakers are encouraged to share both successes and issues so that attendees can benefit from lessons learned. Sessions should be informative, inspiring, create discussion, focus on the practical applications of the topic, and maybe even fun!

Be creative! Suggest topics you want to discuss at conferences. Consider topics such as:

- Management issues
- Digitization projects
- Celebrating institutional anniversaries
- Processing projects and unusual collections
- Grant writing
- Advocacy
- Creative solutions to archival problems
- Outreach & marketing strategies
- Lone arranger issues
- Student projects and internships
- Copyright
- Reference and archival instruction

Speakers do not need to be SIA members; students and new professionals are encouraged to submit.

Submit proposals to Carol Street, SIA Vice President at castreet@bsu.edu. Include a session title, brief description of the proposed session (250 words or less), and name and contact information of all speakers. **Proposal deadline is December 1, 2015.**

The Society of Indiana Archivists gratefully acknowledges the generosity of our Annual Meeting Sponsors:



A Generous Gift and a Delightful Discovery

Wabash alumni, family and friends of the College have been generous over its history and their gifts take all forms. One of the larger gifts Wabash received was from Isaac Compton Elston III – the gift of a house and its historic furnishings. “Ike” as he was known to friends, left the house to the College as a home for its president. Part museum, part hospitality center and home to the President and his family, this house is majestic.



The Elston Homestead was built in 1835 and was the first brick home in Crawfordsville. Built by Isaac Compton Elston, known to history as the “Major,” to house his growing family. This wooded acreage later became the Elston Grove Historic District and was home to many Elstons, some with famous spouses. Henry Smith Lane married Joanna Elston and served as a U.S. Senator. Lane placed **Abraham Lincoln’s name into nomination** at the Republican convention and later served as a pall bearer at Lincoln’s funeral. Lew Wallace, who married Susan Elston, wrote the best-seller Ben Hur. Their piece of the Elston Grove is home to **Lew’s Study, now an award winning museum**. The D.A.R. House is also an Elston home, that of the son, Isaac Compton Elston II, known to history as the “Colonel.” **This Elston served in the Civil War in Lew Wallace’s 11th Indiana.** After the Civil War

he settled in Memphis and started a bank. When his father died, he came home to run the family business, Elston Bank and Trust of Crawfordsville.

Among the items left to Wabash were portraits of the Elston family. There is a fascinating painting of the Major which was done by Lew Wallace. Major Elston was the patriarch of this family and, at one time, the richest man in Indiana. The portrait painted by Wallace sports a sort of grumpy look and is

pictured with the less than flattering age spots which Wallace included. An unflattering picture, it **reflects Wallace’s relationship with his in-laws** which was less than congenial and, at times, fractious. There is also a portrait of the Colonel (I.C.



Elston II) which was recently sent to the art conservator for restoration which is pictured at left prior to conservation. Care of our past gifts is an important part of our mission in the Archives. The portrait of the Colonel was listed as by an unknown artist. It was thought it might have been done by Lew Wallace since he did the Major’s portrait. **In fact, word just in**

from the conservator is that there is a signature buried under the old dark varnish – it is a T.C. Steele portrait! What a find, what a delight, and how nice that it is being cleaned and conserved by one of the best conservators in the country!

Beth Swift, Archivist, Wabash College

Witnesses to History!

On behalf of the *Michiana Memory* digital archive the St. Joseph County Public Library and Indiana University South Bend are hosting a Scan-a-Thon at the Main Public Library in downtown South Bend in the Studio 304 Digital Lab.

**Saturday, October 24th from
12:00 p.m. to 4:00 p.m.**

We are already opening the archives of St. Joseph County Public Library and Indiana University South Bend for posting online in our Civil Rights and African American History collection in *Michiana Memory*. What's missing? You! Your memories and photos!

We invite you to bring in your photographs that document key events in our county's history concerning civil rights and African American heritage, so we may scan them for possible inclusion in our database. **We'll scan them, take down names, dates and places to set each photo's context, and return them back to you.** While you wait!

The source materials are being scanned and uploaded in part through an LSTA Indiana Memory Digitization Grant from the Institute of Museum and Library Services of the Indiana State Library. The photographs will join our existing Civil Rights and African American History collection. View the collection at: <http://michianamemory.sjcpl.org/cdm/landingpage/collection/p16827coll4>.

Pre-registration is preferred, but not required. For more information call at 574-282-4621.



Wingo Family

Image Credit of the Civil Rights Heritage Center Collections of the Indiana University South Bend Archives



Abraham Lincoln's last photograph?

Abraham Lincoln was assassinated in 1865, but the most popular photograph found in the Lincoln Financial Foundation Collection shows him posing with his widow seven years later. Mary Todd Lincoln attended a number of séances in 1871 and 1872, and at one she claimed to feel the presence of her husband standing behind her with his hands protectively placed on her shoulders. In 1872, she sat for a photograph at the studio of well-known "spirit photographer" William Mumler in Boston, and this was the result. Mary believed that the photograph was genuine and took great comfort in it. She lived ten more years after the photo was taken but never again sat for a portrait.

Southwest Indiana Collections Connection Association Annual Meeting

The Southwest Indiana Collections Connection Association announces that the Vanderburgh County Clerk's Archives will **host the group's 3rd Annual Meeting and conference event** on Monday, February 22, 2016, at the Old National Events Plaza. **The theme for this year's meeting is "Rediscovering Hidden History" and will focus on government records.** Amber Gowen, the Vanderburgh County Clerk's Archivist, will speak on the progress being made at the local level to protect, preserve, and make accessible important pieces of **our county's history found in local government records. The Clerk's office is one year into an ambitious project to complete an updated, detailed inventory and catalogue of its records. The Clerk's Archives has engaged in several successful collaborations with other local history institutions to highlight and make more accessible forgotten pieces of Vanderburgh history.**

The featured guest speaker for the day is Jim Corridan, Director and State Archivist of the Indiana Archives and Records Administration. Indiana's bicentennial provides a great opportunity to rediscover the State's hidden history, and there may be no larger hidden gem than the Indiana State Archives. State Archivist Jim Corridan will discuss the new State Archives building being constructed as part of the **bicentennial, the Archives' new (and first) on-line catalog, the types of holdings held at the facility, DigitalArchives.IN.gov, the preparation for moving, and current initiatives to advance preservation in Indiana.** Jim Corridan will also participate in group discussion on advocacy and collaboration at the local level.

A more detailed itinerary can be found on the flyer on the next page. The schedule on the flyer is based on Central Time.

The event is free to members and membership is also free.

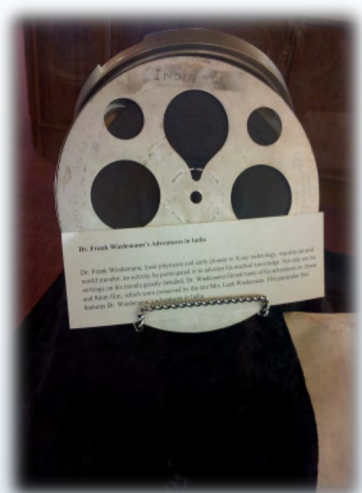
Contact agowen@vanderburghcounty.in.gov with questions or interest. **RSVP's will be formally taken in January.**

The Southwestern Indiana Collections Connection Association (SICCA) was founded in 2014 by Kaman Hillenburg in partnership with the Evansville Museum of Arts, Science, and History. The organization focuses on collections management, care, and preservation. The purpose of SICCA is to provide members with a no-cost professional networking community to discuss ways to improve and advocate for our collections as whole and collections care within our institutions. We also aim to build a platform for institutional collaboration among members. Currently, SICCA membership draws from a variety of institutions in Indiana, Illinois, and Kentucky including museums, libraries, historic homes, historic sites, archives, national parks, and governmental units. SICCA strives to bring all of these diverse groups together through our common goals and struggles in order to speak more effectively on issues impacting our fields.

Learn more on the next page

The Vigo County Public Library Special Collections and Archives Department created a display titled **"Travel the World with the VCPL Archives"** in the month of September. The display featured a 16mm taken by local doctor Frank Wiedemann during the 1920s. The film was one of several taken by Dr. Wiedemann and given to the library by his widow, Leah Berkowitz Wiedemann. Thrilled to add these amazing artifacts to the collection, the library staff look forward to the day when these might be digitized.

Sean S. Eisele, Special Collections Librarian, Vigo County Public Library, Terre Haute.



SOUTHWESTERN INDIANA COLLECTIONS CONNECTION ASSOCIATION

Old National Events Plaza

ANNUAL
MEETING

2.22.2016

#3

Vanderburgh County
Clerk's Archives

Be it Remembered....

8:00-9:00--- Breakfast and Vendor Fair

9:00-10:00--- Welcome and Intro:

Clerk's Archives & Local Government Records,

Amber Gowen, VCC Archivist

10:00-11:00--- Guest Speaker: Jim Corridan,

Director and State Archivist of the Indiana

Archives and Records Administration

11:00-12:00--- Group Discussion:

**Collaboration, Advocacy,
and Collections Issues**

12:00 to 1:00--- Lunch on Main Street

1:15-2:30--- Tour of Clerk's Archive at Access

2:30-3:00--- Access Informational Session

End of Meeting



Bringing History

Home

Digitizing Audiocassettes the Easy (and Cheap) Way

For decades cassette tapes were kings of the audio world. Introduced in the U.S. in 1964 as the Compact Cassette, by 1968 they had almost entirely supplanted



the 8-track and reel-to-reel tape. They had the advantage of being portable and people could make their own recordings from

inexpensive cassette recorders up to high-end cassette decks and amplifiers. But now the cassette tape is dead.*

The DePauw Archives has more than 2600 audiocassette tapes. Our archives hold many of this audio format, slowly deteriorating until we are able to digitize the recordings on them. If need be, we can play a cassette tape for users on one of the many cassette player/recorders that are still available. Produced in the millions, these machines will be around for a long time.

There are two good reasons for creating digital facsimiles of our audio cassette tape recordings (referred to as cassettes from here on). The first is that accessing the recordings from the original cassette causes wear to the tape. In time this degrades the audio signal, especially with the natural breakdown of the physical medium. The wear can be exacerbated by any sticky-shed syndrome that may exist. Not all tape manufacturers employed the unstable formulation in their process, but many did. Also, being smaller, the tape in the cassettes is thinner, particularly on the 90 and 120 minute tapes. Often the tape has been recorded on both sides which can lead to print through from one side to the other.

Second, more users can access the recording as a digital file (providing copyright questions have been answered **or are insignificant**) on the archives' public site. This is especially important in oral history projects when users can have both the written transcript and the interviewee's voice as well. The largest category of recordings in the DePauw Archives are presentations given on campus. These recordings can also become wonderful additions to the digital library as they often are the only document of the event.

In 2003, the DePauw University Archives received an LSTA grant to digitize its 800+ title, audio reel-to-reel tape collection. That money allowed us to hire two technicians to play the tapes, some dating back to the 1940s, on a reconditioned tape deck. The machine was kept working well enough and long enough to complete the project. However, the resulting audio files could not be made available to the public until we had space and time to load them into our Digital Library with CONTENTdm; that was last year – more than ten years after the start of the project.

Early this year I had the need for a digital audio recorder to resume interviews of retired faculty members at DePauw. After some research, we purchased a Roland R-05 because of its price (\$200), small size, high quality and ability to produce, simultaneously, both an archival wav file (uncompressed) and an MP3 file for the user recording. This very convenient capability allows us to easily download both file formats to the network drive – one for archival storage and one for the digital library. Quickly I saw the application to digitization of our cassette collection.



Roland R-05

Now we have a set-up at the front desk that allows an archives staff member to digitize our cassettes while doing other work. The digitization occurs in real time, however, so it is time-consuming. Each recording is a different length requiring the staff member to listen for the end of the recording. Because of the need for monitoring the digitization process, the digitization goes on only when there is nobody in the reading room. Even with these constraints though, many tapes can be digitized in a week and the cumulative effect is a growing number of digital recordings from our cassette collection with little cost in equipment and no software to learn.

****Or is it? Last year Sony announced that it was able to fit 185 terabytes of data on one cassette.***

Wesley W. Wilson, CA
DePauw University Archives

Donation Pledge Form

To make a donation to the Society of Indiana Archivists, please fill out this form and return it (with your donation) to the address at the bottom of this page.

I, _____, am donating \$_____ to the Society of
(First and last name) (amount)

Indiana Archivists Inc.

I would like my donation to go to: (check one)

_____ **A. The SIA General Fund**

Your donation will help support the day-to-day functions of SIA. This includes supporting the annual meeting and fall workshop, helping pay for technology fees and mailing costs, and other fees associated with running the Society.

_____ **B. The SIA Scholarship Fund**

Your donation will help support SIA's two scholarships offered per year.

- The Thomas Krasean Student Scholarship provides an award of \$150.00 to a student in an archives-related field to cover expenses associated with attending the SIA Annual Meeting. Annual Meeting registration fees are waived.
- The John Newman Professional Development Scholarship provides an award of \$150.00 to a person newly employed or volunteering in the field of Archives or Special Collections within the State of Indiana, to cover expenses associated with attending the fall workshop. Workshop registration fees are waived.

_____ **C. Please use my donation for whatever is needed by the Society.**

Please make your check out to "**Society of Indiana Archivists.**" (Write the word "**Donation**" in the memo section on your check.)

Mail checks, *along with this form*, to the SIA Treasurer at:

Society of Indiana Archivists
C/O Rich Bernier, Treasurer
Purdue University Libraries-SPEC
504 W. State Street
West Lafayette, IN 47907-2058

**** Please note: Annual SIA membership fees are not considered charitable donations. ****



2015-2016 Officers

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