

Society of Indiana Archivists Annual Meeting and Pre-Conference Workshop

April 10-11, 2015



**Purdue University
West Lafayette, Indiana**

Special thanks to Purdue University for generously allowing SIA the use of the student union for the annual meeting.

Events Schedule

Friday, April 10

Day 1: Pre-Conference Workshop

Swaim Instruction Center

(Located on the 4th floor of the Humanities, Social Sciences and Education Library in the Stewart Center)

Registration is limited to 35. Please sign up as soon as possible to reserve your spot in the workshop.

12:30 pm–1:00 pm: Check-in, registration, and networking

1:00 pm–4:00 pm: What Copyright Lawyers Want Archivists to Know about Copyright.

This workshop will cover the basics of copyright as well as specific copyright issues for archivists. Topics that will be addressed include deeds of gift, digitizing collections, patron use of collections and format issues. The application of the libraries exception under the copyright law as well as fair use will also be discussed. Participants are strongly encouraged to submit specific areas of interest or questions prior to the session. This session will provide opportunities for discussion about real life scenarios.

***Presenter:** Donna L. Ferullo, J.D. is Director of the Purdue University Copyright Office and Associate Professor of Library Science. Ms. Ferullo holds a BA from Boston College, an MLS from the University of Maryland and a JD from Suffolk University Law School. She is a member of the Massachusetts and Indiana Bars as well as the United States Supreme Court Bar. Ms. Ferullo has authored a book “Managing Copyright in Higher Education: A Guidebook” which was published by Rowman & Littlefield in 2014. She has also published articles on copyright and its impact on higher education and libraries. Ms. Ferullo has given presentations for the American Library Association; the Association of College and Research Libraries; the Association of Research Libraries; and many other groups in higher education and libraries.*

Immediately after Workshop: Tours of The Virginia Kelly Karnes Archives and Special Collections Research Center at Purdue University.

Located next to the Swain Instruction Center, this short tour will show you the inner workings of Purdue’s Archives and Special Collections.

5:30 pm–8:00 pm: Dinner outing for networking and fun, location to be determined.

All workshop and conference attendees (and their guests) are invited to dine.

Saturday, April 11

Day 2: Annual Meeting

Hicks Undergraduate Library

(An underground library with an above ground entrance on the north side of State St. in front of the Stewart Center. The meeting will be on the lowest level (B853 and B848).

8:30 am-8:50 am*: Check-in, registration, and networking with coffee and pastries. (*Table will remain open through the first session for late check-ins)

8:50 am-9:50 am: Concurrent Sessions A/B

Session A) Between the Historian and the Archivist: Impressions and Discussion

The respective work of historians and archivists developed in close parallel before diverging sharply after the mid-20th century. This subject has previously been discussed in the archival literature and recently examined from both perspectives in Purdue University's Karnes Archives and Special Collections during the preparation of an upcoming practical guidebook on educating faculty and students in archival research. This research shows that despite related origins, archivists and historians now speak in highly disparate languages. The gulf between them is rational and appropriate given the priorities of each discipline, but symbiotic common ground also remains. Historians need archivists, and archivists need historians. This notion is not controversial, yet each group has not gone far enough in fostering an ongoing, mutually beneficial conversation.

This session will present investigations of the spaces between archivists and historians and then discuss the audiences' experiences on the subject as a group. This discussion will explore not just the existence of differences between archival and historical professions but also how we might better navigate and enrich their relationship. Discussing the nature of historians' research questions, archivists' collection development prerogatives, or shared concerns about authority within the record coalesce to clarify a notion both simple and vital: that separate disciplines still often have shared interests.

Presenter: Brian Alberts, Purdue University

-OR-

Session B) Creating a Keyword Searchable Database and Digital Surrogate for the Indiana Territorial Court Order Books for Use by Historians of Indiana, Legal Historians, Students, and Genealogists

This session will address the tasks related to the creation and implementation of the Indiana Territorial Court Order Books database. These include ensuring compatibility to existing State Archives databases, maintaining keyword and name consistency through a controlled vocabulary, providing a usable platform for undergraduate classes, and creating assignments for students to conduct research and develop term papers as a first step in evaluating how the public and scholars can use the database and digital images in their own research. The results of these evaluations will be shared.

The problems and difficulties inherent in managing three institutional partners and four active and friendly workers will be discussed, along with issues related to existing search capabilities in other database projects, categorization, standardization, and introduction of controlled vocabularies while ensuring that supplied information is accurate and useful to researchers.

***Presenters:** Elizabeth Brand Monroe, Department of History, Indiana University-Purdue University Indianapolis (IUPUI); Kristi L. Palmer, University Library, IUPUI; Norma Erickson, History Graduate Student, IUPUI; Vicki Casteel, Indiana Commission on Public Records*

10:00 am - 11:00 am: Plenary Session with keynote speaker Kim Gallon.

***Plenary Speaker:** Kim Gallon, Purdue University, Black Press Research Collective.*

Dr. Kim Gallon is the founder and director of the Black Press Research Collective (<http://blackpressresearchcollective.org>) and serves as an ongoing visiting scholar at the Center for Africana Studies at Johns Hopkins University. Her research focuses on discourses and representations of gender and sexuality in the early twentieth century Black Press. She is completing a manuscript titled, "We Are Becoming a Tabloid Race: The Politics of Gender and Sexuality in the Black Press, 1925-1945." Her future

research focuses on cultural Pan-Africanism in African American and Ghanaian newspapers in the twentieth century. She is also a Digital Humanist and was recently awarded a NEH Digital Humanities Level 1 Start-Up grant for her work on digitizing scholarship on the Black Press.

11:00 am – 12:15 pm: Lunch and networking (on your own, either at the Purdue Memorial Union next-door or off-site)

12:15 pm - 1:00 pm: SIA Members' Business Meeting

1:00 pm-2:00 pm: Concurrent Sessions C/D

Session C) Crowdsourcing History: Identifying Mystery Photographs

Indiana University-Purdue University Fort Wayne (IPFW) is celebrating its 50th anniversary throughout 2014-2015. When planning started for the year, University Archives proposed an event that would have participants (current and former faculty and staff, alumni, community members) identify missing components (names, places, dates, activities, etc.) for photographs in the archives collection. Very quickly it was determined that from the event preparation a digital collection would emerge, serving as another crowdsourcing access point. This presentation will discuss the preparations for the event and the pitfalls encountered as well as various aspects of the resulting digital collection.

Presenters: Denise Buhr, Indiana University-Purdue University Fort Wayne (IPFW), Helmke Library; Jennifer Leone, IPFW, Helmke Library

-Or-

Session D) Here Be Dragons: The Exploration of Best Practices and Workflows for the Description and Management of Unruly Materials

When the intellectual arrangement or processing of materials falls outside the norm, attempting to apply previously created best practices and workflow for the description and management to these materials can raise unexpected challenges.

Ronda L. Sewald from the Indiana University Black Film Center/Archive will discuss processing the Black Filmmakers Hall of Fame Inc. (BFHFI) Archives.

In addition to administrative records, promotional materials, and videos of BFHFI events, the archives includes five years of submission by amateur and up-and-coming filmmakers to the annual Independent Black Filmmakers Film, Video, and Screenwriting Competition. Each submission packet contains printed application materials, judges' comments, photographs, scripts, and moving image materials. Describing this portion of the archives required considerable forethought about the most likely way researchers would want to access the collection, the proper application of DACS to multi-format intellectual entities, and the potential pitfalls and advantages of encoding this portion of the finding aid in EAD.

Susan Hooyenga will discuss the Media Digitization and Preservation Initiative (MDPI) at Indiana University. During the preceding multi-year Sound Directions project, some 4,000 sound recordings were digitized with extensive sets of technical metadata and careful quality control. MDPI is now entering a partnership with a private vendor who will be building a facility in Bloomington to perform mass digitization of sound recordings and videos. This requires developing a new workflow, determining how vendor-supplied metadata elements can be merged into existing systems at IU, and creating a quality control workflow for the tsunami of digital files that will be ingested on a daily basis.

***Presenters:** Ronda L. Sewald, Indiana University, Black Film Center/Archive; Susan Hooyenga, Indiana University, Media Digitization & Preservation Initiative*

2:10 pm-3:10 pm: Concurrent Sessions D/E

Session D) Course Encounters: Integrating Archival Collections into the Curriculum

The archival collections at the Taylor University Archives and Indiana University's Wylie House Museum have recently seen increased use by an intentionality to collaborate with faculty and pursue integration into course curriculum in ways that are both educational and meaningful. For the Taylor University Archives, some opportunities are one-shot presentations while others are semester-long projects requiring significant research at both the graduate and undergraduate level. Indiana University's Wylie House, 1835 home of the university's first president, supports curriculum

from a wide variety of disciplines that utilize its collections while emphasizing primary source literacy.

Creative approaches to connecting a campus community with archival collections will be presented, along with strategies for navigating challenges that may occur. The trajectory of a graduate-level research project's refinement as well as tactics for orienting students and faculty to an archives environment will be discussed. A framework for conceptualizing primary source literacy will be introduced along with approaches for developing assignments with integrate archival intelligence with course learning objectives.

Presenters: Ashley Chu, Taylor University and Carey Beam, Indiana University

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Session E) A Broad Reach: The Indiana Album and the Digital Public Library of America

Many historic photographs are owned by individuals who are happy to share a copy, but understandably wish to keep the originals. Until recently, most archives would not accept copies, missing out on some spectacular images owned by families, businesses, and organizations. The Indiana Album (http://www.heritagephotoresearch.com/Current_Projects.html), a state bicentennial project, captures images that slip through the cracks by borrowing, scanning, cataloging, and sharing via Indiana Memory (an Indiana State Library database). On a much broader scale is the Digital Public Library of America (dp.la), a national digital library of cultural heritage content from across the United States fed into the portal by Hubs throughout the nation. In this session, attendees will hear the background behind both projects and will receive information on how their institutions can play a role in boosting the representation of Indiana's heritage and history in both digital repositories.

Presenters: Joan Hostetler, The Indiana Album, Kristi Palmer, *Indiana University-Purdue University Indianapolis (IUPUI)*

3:10 pm-3:30 pm: Break/Networking

3:30 pm-4:30 pm: Closing Session - Advocating for Archives at the Federal, State and Local Levels – and Getting Results

Archives have traditionally been underfunded and hidden away in a basement somewhere. This session discusses national and statewide advocacy efforts to promote archives, and work being done to increase funding levels for archives and archival projects, which can benefit local institutions. The session will be interactive, encouraging attendees to think through scenarios to seek funding and advocate for their institutions and discuss those ideas with the group.

Presenter: Jim Corridan, State Archivist, Indiana Commission on Public Records

Meeting Location

Friday's workshop will be at the Swaim Instruction Center in the Stewart Center (128 Memorial Mall, West Lafayette, IN 47907).

<https://www.google.com/maps/place/Stewart+Center/@40.425018,-86.912621,15z/data=!4m2!3m1!1s0x0:0x27838a5182e92185>

Saturday's meeting will be located in Hicks Undergraduate Library (504 West State St., West Lafayette, IN 47907).

<https://www.google.com/maps/place/John+W.+Hicks+Undergraduate+Library/@40.424521,-86.912706,15z/data=!4m2!3m1!1s0x0:0xb9028a6bab0cf5ac?sa=X&ei=CyD3VPTK KobWggTsrYLIBQ&ved=0CHMQ BlwCg>

Saturday's lunch options are available off-site or at the Purdue University Memorial Union (101 North Grant Street, West Lafayette, Indiana 47906).

<https://www.google.com/maps/place/Purdue+Memorial+Union,+101+N+Grant+St,+West+Lafayette,+IN+47907/data=!4m2!3m1!1s0x8812e2ae0d3f18e1:0x6a5f2f81add5b8e9?sa=X&ei=PCD3VPyvOlqUNu2UgogK&ved=0CHkQ8gEwCg>

For information about the Union, visit Purdue's website.

<http://www.union.purdue.edu/>.

General Parking Info

Parking at Purdue is a first-come, first-serve basis. Parking on Saturday will be free, but be sure to read signage on both days to make sure you are parking in a legal spot.

Friday Parking and Directions

Since the workshop will be located in the Swaim Instruction Center (located on the 4th floor of the Humanities, Social Sciences and Education Library located in Stewart Center), the closest parking garage would be the Grant Street Parking Garage <http://admissions.purdue.edu/visit/parkinggrant.php> (101 North Grant St). Non-Purdue faculty, staff or students can park in the Grant Street Parking Garage. The rates are as follows.

0-30 Minutes: \$1.00
30-60 Minutes: \$3.00
Each Additional Hour: \$1.00
Maximum 24-hour period: \$10.00

You can enter the garage from State Street (this section of State street is a one way heading west), or from Andrews Place (on the east side, a one way heading south).

Take a ticket when entering the garage. When you exit, you can pay the ticket at the kiosk on the ground floor lobby before going to your car. When you get to the exit gate, insert the ticket and the gate will open.

The Stewart Center is west of the Purdue Memorial Union which is west of the Grant St. Garage. You can either walk around the front of the Union and then enter the Stewart Center or walk through the Union to the Stewart Center. In the case of inclement weather, there is a Subwalk which can bring you from the Grant Street Garage through the Union and into the Stewart Center without ever having to go outside.

Once in the Stewart Center, make your way to the **Main** floor and go to the far west end of the building and enter the Humanities Social Sciences and Education Library (HSSE). There is an elevator toward the back on the right. Take this to the 4th floor. When you get off the elevator, the Virginia Kelly Karnes Archives and Special Collections Research Center should be right in front of you. The Swaim Instruction Center will be to your left.

Saturday Parking and Directions

On Saturday you may park in one of two places with no charge. You can park in the Grant St. Garage (see instructions above), or you can park in the Marsteller Garage which is a little closer. This garage is in between Marsteller St. and Sheetz St., south of State St. behind St. Thomas Aquinas Catholic Church. You can enter and exit this garage from both Marsteller St. and Sheetz St.

Hicks Undergraduate library is an underground library with an above ground entrance on the north side of State St. in front of the Stewart Center. The meeting will be on the lowest level (B853 and B848).

Maps

Campus maps, including parking lots can be found online.

http://www.purdue.edu/campus_map/. The closest parking lot is the Grant Street Parking Garage (PGG), across the street to the east of the union, at 120 N. Grant Street (West Lafayette, 47907).

Hotels

We do not have room blocks at hotels in the area, but here are a few hotels nearby (please note – these are not within walking distance):

Four Points by Sheraton West Lafayette

1600 Cumberland Avenue

West Lafayette, Indiana 47906

765-463-5511

<http://www.fourpointswestlafayette.com/>

Holiday Inn Lafayette-City Centre

515 South Street
Lafayette, IN 47901
800-315-2621

<http://www.ihg.com/holidayinn/hotels/us/en/reservation>

Prestige Inn

1217 Sagamore Pkwy West
West Lafayette, IN 47906
(765) 463-1531

<http://www.prestigeinn.net/>

At the time of this writing, the hotels on campus and Hilton Garden Inn Hotel were booked for the weekend of the meeting.

Other hotel options further away from the university:

Hampton Inn Lafayette

3941 South Street
Lafayette, Indiana, 47905
765-447-1600

<http://hamptoninn3.hilton.com/en/hotels/indiana/hampton-inn-lafayette-LAFHHX/index.html>

La Quinta Inn & Suites Lafayette

312 Meijer Drive
Lafayette, IN 47905
765-446-2400

<https://www.lq.com/en/findandbook/hotel-details.lafayette.address.html#.VLgZv7BMsoM>

Fairfield Inn & Suites Lafayette

4000 South Street
Lafayette, IN 47905
855-873-6565

<http://www.marriott.com/hotels/travel/laffi-fairfield-inn-and-suites-lafayette/>

For more hotel choices and other information about West Lafayette, visit the West Lafayette Visitor’s Center <http://www.homeofpurdue.com/> or the local Chamber of Commerce <http://www.downtownbusinesscenter.org/> websites.

Registration Fees

Workshop, Friday, April 10
(Open to the first 35 registrants)

Registration Fee

SIA members/Students: \$20

Non-members: \$40

Annual Meeting, Saturday, April 11
(Fee does not include lunch)

Early-Bird Registration Fee (If online registration is completed and payment is postmarked by Friday, March 20):

SIA members: \$25

Students: \$15

Non-members: \$45

Standard Registration Fee (If online registration is completed and payment is postmarked between Saturday, March 21 and Monday, April 6):

SIA Members: \$35

Students: \$25

Non-Members: \$55

Important Registration Notes:

- On-site registration is not available. Registration closes for both the workshop and annual meeting on Monday, April 6.
- If you are not currently a member, or your membership has lapsed for the year, and want to sign up at the member, you must first sign up for membership first and wait for a confirmation email before submitting registration for the meeting. You may send payments for both in one check.
- Please reference your invoice number(s) on your checks.
- All those registering will receive an acknowledgment of their registration and a receipt for their payment. Your check must be received before the conference to ensure your spot at the meeting and/or workshop. We cannot be held responsible for checks lost in the mail.

Registration is available online.

<http://societyofindianaarchivists.wildapricot.org/meeting>. Checks, payable to
“Society of Indiana Archivists”, must still be mailed to:

Colleen McFarland, SIA Treasurer
Mennonite Church USA
1700 South Main Street
Goshen, IN 46526